

DOD CHIEF INFORMATION OFFICER

ACTION MEMO

August 26, 2011

FOR: DoD CIO

THROUGH: PRINCIPAL DEPUTY CIO

FROM: RADM Janice M. Hamby, Chief of Staff

SUBJECT: MOU between J8 and the Office of the DoD CIO

- MOU describes functions and resources to transfer to DoD CIO as part of SECDEF efficiencies initiated. The document specifies expectations of DoD CIO upon transfer and further details Joint Staff J8 continuing responsibilities.
- Authority for transfer is documented within RMD 700 which specifies billets for transfer by billet number as well as the budget associated with 3 FTE of contract support across FYDP.
- Internal coordination included reviews by Deputy CIOs and staff.

RECOMMENDATION: DoD CIO approve and sign at TAB A.

Prepared by: RADM J.M. Hamby, USN; Military Deputy/Chief of Staff, Office of the DoD CIO

MEMORANDUM OF UNDERSTANDING

Between

Joint Staff J8 Directorate

And

Department of Defense Chief Information Officer

For

Transfer of Functions and Associated Resources

- I. **PARTIES:** This Memorandum of Understanding (MOU) between the Department of Defense Chief Information Office (DoD CIO) and the Joint Staff provides an executive delineation of roles and responsibilities of each organization.
- II. **AUTHORITY:** RMD 700 transferred the following Joint Staff billets and funding to DoD CIO:
 - A. Five military and two civilian billets
 - B. Funding (across the FYDP) for three contractors
- III. **PURPOSE:** The purpose of this MOU is to transfer functions and associated manpower from J8 to the DoD CIO, in accordance with the Secretary of Defense efficiencies initiative.
- IV. **SCOPE:** Disestablishment of the Joint Staff J6 and the Assistant Secretary of Defense for Networks and Information Integration as well as the reorganization of the DoD CIO and the establishment of the Deputy Directorate for C4 within the J8 office provides an opportunity to more clearly define the relationship between the Joint Staff and the DoD CIO. DoD CIO and J8 DDC4 agree to collaborate to improve the synchronization and mutual support of their respective efforts in support of DoD and National Cybersecurity goals and objectives. Departmental relationships identified in this agreement improve process of requirements formulation, requests for products, services, technical assistance, coordination, and performance assessment for IT missions executed across a variety of DoD and JS elements.

This MOU does not alter existing DoD authorities or command relationships nor any other Joint Staff agreements and relationships. The Joint Staff will transfer the following functions:

- A. Perform evaluation of new IT technologies from industry, research and development, and academia for possible adoption.
- B. Represent the Joint community at federal, interagency, business/commercial, and academic bodies supporting Information Technology (IT) policies and procedures.
- C. Provide for the development and program management of the Joint C4 Program Assessment Tool – Empowered (JCPAT-E).
- D. Develop, document, and enforce IT standards and technical specifications.
- E. Chair the Interoperability Test Panel to review system technical compliance.

- F. Coordinate Communications Security (COMSEC) and Cryptographic material release to foreign partners.

V. RESPONSIBILITIES:

A. The DoD CIO shall:

- a. Perform evaluation of new IT technologies from industry, research and development, and academia for possible adoption across the DoD information enterprise.
- b. Represent the DoD information enterprise at federal, interagency, business/commercial, and academic bodies supporting IT policies and procedures.
- c. Coordinate the DoD position for negotiation on IT policies, procedures, standards, and technical specifications with the Joint Warfighting CIO.
- d. Identify governance bodies, their authorities, roles, responsibilities, and hierarchical relationships with Joint Staff governing bodies to integrate IT policies, processes, standards, and technical specifications and provide for Joint Warfighting CIO voting representation.
- e. Provide for the development and program management of automated tools to support Joint C4 program assessment such as the Joint C4 Program Assessment Tool – Empowered (JCPAT-E).
- f. Identify, coordinate, and resolve IT/NSS interoperability policy issues to ensure compliance with policy using the Information Support Plan (ISP).
- g. Designate the chairperson(s) of the Interoperability Panel (IP) and Interoperability Certification Panel (ICP) and direct their associated activities to review interoperability policy, program, testing, certification matters.
- h. Accomplish all transferring functions listed above.

B. The Director for Force Structure, Resources, and Assessment, Joint Staff (J-8), as the Joint Warfighting Chief Information Officer shall:

- a. Perform evaluation and military utility assessments of new IT technologies from industry, research and development, and academia for possible adoption for warfighter purposes.
- b. Represent the Joint community at federal, interagency, business/commercial, and academic bodies supporting IT policies and procedures for warfighter purposes.
- c. Serve as the United States' principal member to the Combined Communications-Electronics Board. Serve as the US representative to the Afghanistan Mission Network Governance Steering Group.
- d. Provide recommendations to DoD CIO on available/emerging IT technologies to facilitate rapid and efficient development of an enterprise solution to satisfy warfighter

needs.

- e. Provide the warfighter perspective on DOD CIO IT policies, guidance, processes, standards, and technical specifications and vote on matters placed up for decision.
- f. Act only as a user of the JCPAT-E data warehouse to access and retrieve ISP information and Interoperability & Supportability Certification records.
- g. Retain certification responsibility of the refined Net Ready (NR) Key Performance Parameters (KPPs) containing the requirement for sponsors/programs to develop Measures of Performance (MOP)/Measure of Effectiveness (MOE) and objective and threshold values for the NR KPP.
- h. Serve as the representative for CJCS as a chartered member of the Committee for National Security Systems (CNSS).
- i. Provide operational validation of each CRR.
- j. Coordinate Communications Security (COMSEC) and Cryptographic material release to foreign partners.

VI. OVERSIGHT: To oversee the activities described in the preceding paragraphs, the DoD CIO Principal Deputy and the Deputy Director, Command, Control, Communications and Computers will conduct semiannual oversight meetings in discrete session or as part of a designated governance forum.

VII. POINTS OF CONTACT:

- A. DoD CIO – Cmcl: 703-695-0677 / DSN 221-0677
- B. Joint Staff – J-8, DDC4: 703-571-9667 / DSN 671-9967

VIII. OTHER PROVISIONS:

- A. DoD CIO receives \$878K (effective FY12) to obtain contractor support for 3 Full Time Equivalents of their augmented missions.
- B. Turnover for transferred responsibilities to DoD CIO will be completed NLT 30 days upon signature of this MOU.

DoD CIO and CJCSI issuances will be updated as necessary to reflect changes to roles and responsibilities.

IX. REFERENCES: The following issuances for guidance will be scheduled for update.

- A. DoDD 4630.5, Interoperability and Supportability of IT and National Security Systems (NSS), May 5, 2004, Certified Current as of April 23, 2007.
- B. DoD I 4630.8, Procedures for Interoperability and Supportability of IT and National Security Systems (NSS), June 30, 2004.

- C. DoDI 5000.01, The Defense Acquisition System, May 12, 2003, Certified Current as of November 20, 2007.
- D. DoD I 5000.02, Operation of the Defense Acquisition System, December 8, 2008.
- E. DoD D/I 8330 (Draft) (Replaces DoD D 4630.5 and DoD I 4630.5) Not released yet.
- F. CJCSI 3137.01D, The Functional Capabilities Board (FCB), May 26, 2009.
- G. CJCSI 3170.01G, Joint Capabilities Integration and Development System Directive, March 7, 2011.
- H. CJCSI 6212.01E, Interoperability and Supportability of Information Technology and National Security Systems, 15 December 2008, CJCSI 6212.01F (Draft- O-6 staffing).
- I. CJCSI 6510.06B, COMSEC Release to Foreign Nations, March 31, 2011.
- J. JCIDS Manual, Manual for the Operation of the Joint Capabilities Integration and Development System, February 2009, Updated January 31, 2011.
- X. **EFFECTIVE DATE:** This Agreement is effective upon signature of both parties.
- XI. **MODIFICATION AND REVIEW:** This Agreement may be modified upon the mutual written consent of the parties. This Agreement will be reviewed by the parties after one year.
- XII. **TERMINATION:** The terms of this Agreement, as modified with the consent of both parties, will remain in effect until terminated. Either party upon 30 days written notice to the other party may terminate this Agreement.

APPROVED FOR THE JOINT STAFF


WILLIAM E. GORTNEY
Vice Admiral U.S. Navy
Director, Joint Staff
Date: SEP 02 2011

APPROVED FOR DOD CHIEF
INFORMATION OFFICER


TERESA M. TAKAI
DoD Chief Information Officer
Date: AUG 20 2011

