

Chapter 4 Changes

Version	Change	Test Case/Step
Test Notes		
7.5	Changed "This requirement needs clarification. Users enter the classification guide indicator and then select a topic. Selecting the topic causes the "Reason(s) for Classification," "Initial Classification," and "Declassify On" fields to be populated." to "This requirement needs clarification. Users enter the classification guide indicator and then select a topic. Selecting the topic causes the "Reason(s) for Classification," "Initial Classification," and "Declassify On" fields to be populated, if available from the guide. Also, if populated automatically from the guide, the user must be allowed to edit the entries prior to filing."	C4.1.10 Classification Guides pg. xiii
Test Case 1-2 Tested Configurations		
7.5	Added a row "Web Server" to Table 1-2.1 Baseline Configurations.	1-2/Table 1-2.1
Test Case 2-1 Evaluate Set Up		
7.5	Changed Jan Bowers Clearance/Supplemental Markings from SECRET/NATO to SECRET/OMIKRON/NATO/THORS HAMMER/FORMERLY RESTRICTED DATA/RESTRICTED DATA.	2-1/Table 2-1.1
7.5	Changed "NOTE: Metadata components designated as "Mandatory" in the "Required" column must appear on data entry screens; however, this does not imply that the field must be populated." to "NOTE: All metadata components shown below must be available on data entry screens; however, only those identified as required for population must be filled prior to filing."	2-1/Step 3.5
7.5	Deleted "Data entry templates are established in accordance with Table 2-1.3."	2-1/Step 3.6
7.5	Deleted Table 2-1.3 Verify Data Entry Templates	2-1/Table 2-1.3
7.5	Changed "Add a selection list to the "Reasons for Classifications" field with the following values: (Note: Users must have the capability to select Multiple Reasons for Classification during filing.) 1.4 (a) Military plans, weapons systems or operations. 1.4 (b) Foreign government information. 1.4 (c) Intelligence activities (including special activities), intelligence sources or methods, or cryptology. 1.4 (d) Foreign relations or foreign activities of the U.S., including confidential sources. 1.4 (e) Scientific, technological, or economic matters relating to the national security, which include defense against transnational terrorism. 1.4 (f) U.S. Government programs for safeguarding nuclear materials or facilities." 1.4 (g) Vulnerabilities or capabilities of systems, installations, infrastructures, projects, plans, or protection services relating to the national security, which includes defense against transnational terrorism."	2-1/Step 3.6

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7.5	<p>Changed "Add a selection list for Exemption Categories on the "Declassify On" field with the following values:</p> <p>X1. Reveal an intelligence source, method, or activity, or a cryptologic system or activity.</p> <p>X2. Reveal information that would assist in the development or use of weapons of mass destruction.</p> <p>X3. Reveal information that would impair the development or use of technology within a United States weapons system.</p> <p>X4. Reveal United States military plans or national security emergency preparedness plans.</p> <p>X5. Reveal foreign government information.</p> <p>X6. Damage relations between the United States and a foreign government, reveal a confidential source, or seriously undermine diplomatic activities that are reasonably expected to be ongoing for a period greater than 10 years.</p> <p>X7. Impair the ability of responsible United States Government officials to protect the President, the Vice President, and other individuals for whom protection services, in the interest of national security, are authorized." to</p> <p>"Add a selection list for Exemption Categories on the "Declassify On" field with the following values:</p> <p>25X1. Reveal the identity of a confidential human source, or a human intelligence source, or reveal information about the application of an intelligence source or method.</p> <p>25X2. Reveal information that would assist in the development or use of weapons of mass destruction.</p> <p>25X3. Reveal information that would impair U.S. cryptologic systems or activities.</p> <p>25X4. Reveal information that would impair the application of state-of-the-art technology within a U.S. weapon system.</p> <p>25X5. Reveal actual U.S. military war plans that remain in effect.</p> <p>25X6. Reveal information, including foreign government information, that would seriously and demonstrably impair relations between the United States and a foreign government, or seriously and demonstrably undermine ongoing diplomatic activities of the United States.</p> <p>25X7. Reveal information that would clearly and demonstrably impair the current ability of the United States Government officials to protect the President, the Vice President, and other protectees for whom protection services, in the interest of national security, are authorized.</p> <p>25X8. Reveal information that would seriously and demonstrably impair current national security emergency preparedness plans or reveal current vulnerabilities of systems, installations, infrastructures, or project relating to the national security."</p>	2-1/Step 3.7

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7.5	Changed "NOTE: Users should only see those entries that correspond to their clearance level. For example, Dustin Dale should only be able to select entries marked CONFIDENTIAL and below." to "NOTE: Users should see the entire classification guide, but can only select those entries that correspond to their clearance level. For example, Dustin Dale sees the entire guide, but can only select entries marked CONFIDENTIAL and below."	2-1/Step 3.8
7.5	Changed title of Table 2-1.3. From "VERIFY SECURITY CLASSIFICATION GUIDE 1" to "VERIFY SECURITY CLASSIFICATION GUIDE AAA"	2-1/Table 2-1.3
7.5	Changed "Reason(s) for Classification" for 1.1 in Table 2-1.3 from "a, e, f" to "1.4(a), 1.4(e), 1.4(f)."	2-1/Table 2-1.3
7.5	Changed "Reason(s) for Classification" for 3.1 in Table 2-1.3 from "e" to "1.4(e)."	2-1/Table 2-1.3
7.5	Changed Functional Access column for Security person in Table 2-1.4 from "Upgrade, Downgrade, and Declassify records. Create and maintain classification guides. (An organization may have more than one guide.) Establish and maintain "Declassify On" Time Frame. Currently set at 10 years." to "Upgrade, Downgrade, and Declassify records. Create and maintain classification guides. (An organization may have more than one guide.) Establish and maintain "Declassify On" Time Frame. Currently set at 25 years."	2-1/Table 2-1.4
7.5	Changed "Populate the 5-1 category with a SECRET record, a CONFIDENTIAL record, and a NO MARKING record. Add an unclassified record with the OMIKRON supplemental marking. Edit the classification metadata on these records to establish a record history file." to "Populate the 0031-01 category with a SECRET record, a CONFIDENTIAL record, and an UNCLASSIFIED record. Add an unclassified record with the OMIKRON supplemental marking. Edit the classification metadata on these records to establish a record history file."	2-1/Step 3.11
7.5	Deleted "Verify data entry templates as shown in Table 2-1.3 in the Pre-Test Conditions. For a product combination, verify host system data entry templates."	2-1/Step 4.5
Test Case 2-2 Negative Testing		
7.5	Changed "Attempt to change the classification guide." to "Attempt to change the classification guide. (The user should be successful.)"	2-2/Step 4.2

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7.5	Changed "Attempt to change the classification of a filed record in a folder where Schlotterer has privileged user access. (The user should be successful.) If upgrading classification, verify that the user is prompted to enter Upgraded On date, Upgraded By, and Reasons for Upgrade information. If downgrading classification, verify that the user is prompted to enter Declassified on Date and Declassified By information." to "Attempt to change the classification of a filed record in a folder where Schlotterer has privileged user access for security purposes. (The user should be successful). If upgrading classification, verify that the user is prompted to enter Upgraded On date, Upgraded By, and Reasons for Upgrade information. If downgrading classification, verify that the user is prompted to enter Declassified on Date and Declassified By information."	2-2/Step 4.3
7.5	Changed "Attempt to change the classification of a filed record in a folder where Dale has privileged user access. (The user should be successful.) If upgrading classification, verify that the user is prompted to enter Upgraded On date, Upgraded By, and Reasons for Upgrade information. If downgrading classification, verify that the user is prompted to enter Declassified on Date and Declassified By information." to "Attempt to change the classification of a filed record in a folder where Dale has privileged user access for security purposes. (The user should be successful). If upgrading classification, verify that the user is prompted to enter Upgraded On date, Upgraded By, and Reasons for Upgrade information. If downgrading classification, verify that the user is prompted to enter Declassified on Date and Declassified By information."	2-2/Step 4.10
Test Case 4-1 Set Up File Plan		
7.5	Changed "Establish declassify on time frame of 10 years." to "Establish declassify on time frame of 25 years."	4-1/Step 4.2
7.5	Changed "Add the following value to the "Reasons for Classifications" field selection list. g. Vulnerabilities or capabilities of systems, installations, projects or plans relating to the national security." to "Add the following value to the "Reason(s) for Classification" field selection list. 1.4(h) Weapons of mass destruction."	4-1/Step 4.3
7.5	Changed "Add the following value to the Exemption Categories selection list on the "Declassify On" field. X8. Violate a statute, treaty or international agreement." to "Add the following value to the Exemption Categories selection list on the "Declassify On" field. 25X9. Violate a statute, treaty, or international agreement."	4-1/Step 4.4

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7.5	<p>Added "If the RMA required the following exemption categories to be set up, take steps necessary to ensure they are not available for selection by users filing classified documents.</p> <p>X1. Reveal an intelligence source, method, or activity, or a cryptologic system or activity.</p> <p>X2. Reveal information that would assist in the development or use of weapons of mass destruction.</p> <p>X3. Reveal information that would impair the development or use of technology within a United States weapons system.</p> <p>X4. Reveal United States military plans or national security emergency preparedness plans.</p> <p>X5. Reveal foreign government information.</p> <p>X6. Damage relations between the United States and a foreign government, reveal a confidential source, or seriously undermine diplomatic activities that are reasonably expected to be ongoing for a period greater than 10 years.</p> <p>X7. Impair the ability of responsible United States Government officials to protect the President, the Vice President, and other individuals for whom protection services, in the interest of national security, are authorized."</p> <p>X8. Violate a statute, treaty or international agreement.</p> <p>NOTE: Users should still be allowed to select item 1.1 from Security Classification Guide AAA, which lists X3 and X4 as exemptions."</p>	4-1/Step 4.5
7.5	Changed "Add the information from Table 4-1.1 to Security Classification Guide 1." to "Add the information from Table 4-1.1 to Security Classification Guide AAA."	4-1/Step 4.6
7.5	Changed Reason column in Table 4-1.1 for 3.2.2 from "g" to "1.4(g)"	4-1/Step 4.6
7.5	Changed Reason(s) for Classification column in Table 4-1.2 for 1.2 from "a, c" to "1.4(a), 1.4(c)."	4-1/Table 4-1.2
7.5	Changed Reason(s) for Classification column in Table 4-1.2 for 2.1 from "e, a, g" to "1.4(e), 1.4(a), 1.4(g)."	4-1/Table 4-1.2
7.5	Changed Exemption column in Table 4-1.2 for 2.1 from "X3, X4" to "25X3, 25X4."	4-1/Table 4-1.2
7.5	Changed Reason(s) for Classification column in Table 4-1.2 for 2.2 from "e, a, g" to "1.4(e), 1.4(a), 1.4(g)."	4-1/Table 4-1.2
7.5	Changed Exemption column in Table 4-1.2 for 2.2 from "X3, X4" to "25X3, 25X4."	4-1/Table 4-1.2
Test Case 4-2 Create/Maintain Record Categories and Folders		
7.5	Deleted "1.1 Vendor successfully completed Test Case 4-2, DoD 5015.2-STD Chapter 2 Compliance Test Procedures."	4-2/Step 1.1
7.5	Deleted "1.2 No additional testing is required for DoD 5015.2-STD Chapter 4 compliance."	4-2/Step 1.2

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7.5	Added "Verify the capability to create and maintain record categories and folders that contain declassification reviews or events as a part of the disposition schedule."	4-2/Step 1.1
7.5	Added "The authorized user will be able to access the functionality to successfully complete the following tests. Changes to the record categories or folders will propagate properly."	4-2/Step 2.1
7.5	Added "The vendor successfully completed Test Case 4-1."	4-2/Step 3.1
7.5	Added "Dan Christy is still logged in."	4-2/Step 3.2
7.5	Added "Create the following record categories." Added "Table 2-1.7. Record Category Descriptions."	4-2/Step 4.1
7.5	Added "Edit the disposition instructions on the following categories to incorporate a declassification review."	4-2/Step 4.2
Test Case 4-3 Limit Record Categories and Folders		
7.5	Deleted "No additional testing is required for DoD 5015.2-STD Chapter 4 compliance."	4-3/Step 1.1
7.5	Added "Verify the capability to limit the set of categories/folders available to users and groups during the RMA operations."	4-3/Step 1.1
7.5	Added "The authorized user will be able to access the functionality to make the changes in the following steps. Changes will propagate through the system immediately upon acceptance of the change."	4-3/Step 2.1
7.5	Added "The vendor successfully completed Test Case 4-2."	4-3/Step 3.1
7.5	Added "Dan Christy is still logged in."	4-3/Step 3.2
7.5	Added "Assign Group Filing Permissions. Assign group filing permissions/restrictions to Series 0303 and 0310 as shown in Table 4-3.1."	4-3/Step 4.1
7.5	Added "Assign User Filing Permissions. Assign user filing permissions/restrictions to Series 0031, 0303 and 0310 as shown in Table 4-3.2."	4-3/Step 4.2
7.5	Added "Assign Group Search/Retrieve Permissions. Assign group search and retrieve permissions/restrictions to Series 0303 and 0310 as shown in Table 4-3.3."	4-3/Step 4.3
7.5	Added "Assign User Search/Retrieve Permissions. Assign user search and retrieve permissions/restrictions to Series 0303 and 0310 as shown in Table 4-3.4."	4-3/Step 4.4
7.5	Added "Log off Dan Christy."	4-3/Step 4.5
Test Case 5-1 File Electronic Documents		
7.5	Changed "Enter the following values as Publication Date in the record metadata. Note if Declassify On date changes to date + 10 years and that the declassified date is a valid date." to "Enter the following values as Publication Date in the record metadata. Note if Declassify On date changes to date + 25 years and that the declassified date is a valid date."	5-1/Step 4.4

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7.5	<p>Changed "Begin filing a new record. Leave the Derived From field blank. Enter the information into the Classified By field and leave the Reason(s) for Classification blank. Attempt to file the record. Verify that the RMA does not allow the user to file the record. (Category 5-10a, question.wpt) Populate the Reasons(s) for Classification field and file the record." To "Begin filing a new record. Leave the Derived From field blank. Enter information into the Classified By field and leave the Reasons(s) for Classification blank. Attempt to file the record. Verify that the RMA does not allow the user to file the record. (Category 0031-01, question.wpt) Populate the Reason(s) for Classification field and file the record."</p>	5-1/Step 4.6
7.5	<p>Changed "Begin filing a new record. Enter multiple sources in the Derived From field. Enter two sources in the Reason(s) for Classification By fields. File the record. Verify the user is able to make multiple entries in the Reason(s) for Classification and Classified By fields (Category 25-1q, sheet.txt)." to "Begin filing a new record. Enter multiple sources in the Derived From field. Enter two sources in the Reason(s) for Classification By fields. File the record. Verify the user is able to make multiple entries in the Reason(s) for Classification and Classified By fields. (Category 0031-01, Family Night.txt)."</p>	5-1/Step 4.7
7.5	<p>Changed "Begin filing new record. Enter multiple sources in the Derived From field. Enter nothing in the Reason(s) for Classification and Classified By fields. File the record. Verify the user is able to file the record with no information entered in the Reason(s) for Classification and Classified By fields. (Category 241-z, forecast.png)." to "Begin filing a new record. Enter multiple sources in the Derived From field. Enter nothing in the Reason(s) for Classification and Classified By fields. File the record. Verify the user is able to file the record with no information entered in the Reason(s) for Classification and Classified By fields. (Category 0942-01 Folder 1, forecast.png)".</p>	5-1/Step 4.8
7.5	<p>Changed "Begin filing a new record. Set the Publication Date to a given date. Enter a Declassify On date that is 11 years after that date. Verify that the RMA alerts the user that the Declassify On date exceeds the 10 year period of time and/or prompts the user to enter an Exemption category if the limit exceeds the 10 year period of time. (Category 71-1 F1, absentee.txt)." to "Begin filing a new record. Set the Publication Date to a given date. Enter a Declassify On date that is 26 years after that date. Verify that the RMA alerts the user that the Declassify On date exceeds the 25 year period of time and/or prompts the user to enter and Exemption category if the limit exceeds the 25 year period of time. (0942-01 Folder 3, deer.txt)."</p>	5-1/Step 4.9

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7.5	Changed "Begin filing a record. Select "Restricted Data" in the Supplemental Markings field. Attempt to enter information in the Downgrade On and Declassify On fields. Verify the user is not able to enter information in these fields. (Category 165-1-16a, pastor.dot)." to "Begin filing a record. Select "Restricted Data" in the Supplemental Markings field. Attempt to enter information in the Downgrade On and Declassify On fields. Verify the user is not able to enter information in these fields. (Category 0031-01, pastor.dot)."	5-1/Step 4.10
7.5	Changed "Begin filing a new record. Enter information into the Derived From field. Do no populate the Reason(s) for Classification and Classified By fields. File the record. Verify that the user can file a record if Derived From is populated and Reason(s) for Classification and Classified By are not populated. (Category 25-1q, channels.rtf)." to "Begin filing a new record. Enter information into the Derived From field. Do no populate the Reason(s) for Classification and Classified By fields. File the record. Verify that the user can file a record if Derived From is populated and Reason(s) for Classification and Classified By are not populated. (Category 0031-01, LeavePolicy.rtf)."	5-1/Step 4.12
7.5	Changed "Begin filing a new record. Select "Event" in the Declassify On field. Verify the RMA prompts the user for text describing the declassification event (Category 165-1-16a, steeple.txt)." to "Begin filing a new record. Select "Event" in the Declassify On field. Verify the RMA prompts the user for text describing the declassification event (Category 0031-01, Holiday Pay.txt)."	5-1/Step 4.13
7.5	Changed "Begin filing a new record. Fill in all metadata fields. Verify that the user can make changes to each of the classification fields prior to filing. File the document. (Category 210-190m, headstone.tif)." to "Begin filing a new record. Fill in all metadata fields. Verify that the user can make changes to each of the classification fields prior to filing. File the document. (Category 0942-01 Folder 3, wolves.tif)."	5-1/Step 4.14
7.5	Changed "Begin filing a document. Enter the classification guide indicator in the Derived From field. Choose a "Topic". Verify that the user can only select a Topic of Confidential and below. Verify that Reason(s) for Classification, Initial Classification, and Declassify On are auto-populated. (Category 5-1, supplies.dot)." to "Begin filing a document. Enter the classification guide indicator in the Derived From field. Choose a "Topic." Verify that the user can only select a Topic of Confidential and below. Verify that Reason(s) for Classification, Initial Classification, and Declassify On are auto-populated. (Complete filing action in next step. Category 0031-01, staff.rft)."	5-1/Step 4.16

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7.5	Changed "Add additional Reason(s) for Classification and Classified By information. File the document. (Category 25-1k, smiley.gif)." to "Add additional Reason(s) for Classification and Classified By information. File the document."	5-1/Step 4.17
7.5	Changed "Begin filing a document. Enter the classification guide indicator in the Derived From field. Choose a "Topic. "Delete the auto-populated Reason(s) for Classification. Note the effect when filing the document. (Category 5-10a, StaffNotes.htm)." to "Begin filing a document. Enter the classification guide indicator in the Derived From field. Choose a "Topic." Delete the auto-populated Reason(s) for Classification. Note the effect when filing the document. (Category 0031-01, Staff Notes.htm)."	5-1/Step 4.18
7.5	Changed "Begin filing a record with an Initial Classification of "Secret." Verify the Current Classification is auto-populated with "SECRET". (Category 5-1, phonelist.wps) Edit Initial Classification to TOP SECRET." to "Begin filing a record with an Initial Classification of "Secret." Verify the Current Classification is auto-populated with "SECRET". (Complete filing action in next step. Category 0031-01, phonelist.wps) Edit initial classification to TOP SECRET."	5-1/Step 4.20
7.5	Changed "Change the Current Classification to "CONFIDENTIAL." Verify the user is allowed to do this. Verify that Initial Classification is NOT changed. (Category 71-1 F1,voting.bmp)." to "Change the Current Classification to "CONFIDENTIAL." Verify the user is allowed to do this. Verify that Initial Classification is NOT changed."	5-1/Step 4.21
7.5	Changed "Begin filing a record. Select "Restricted Data" in the Supplemental Markings field. Note whether the RMA prompts the user to enter information in the Initial Classification and Current Classification fields. (Category 710-1, tablets)." to "Begin filing a record. Select "Restricted Data" in the Supplemental Markings field. Note whether the RMA prompts the user to enter information in the Initial Classification and current Classification fields. (Category 0942-01 Folder 1, tablets.xls)."	5-1/Step 4.22
7.5	Changed "Begin filing a record. Select "Formerly Restricted Data" in the Supplemental Markings field. Attempt to enter information in the Downgrade On and Declassify On fields. Verify the user is not able to enter information in these fields. Category 25-1z, wire.tif)." to "Begin filing a record. Select "Formerly Restricted Data" in the Supplemental Markings field. Attempt to enter information in the Downgrade On and Declassify On fields. Verify the user is not able to enter information in these fields. (Category 0310-03, overtime042104.tif)."	5-1/Step 4.23
7.5	Added "For Confidential and Secret documents filed by Dan Christy, file document receipts in 0303-01C and 0303-01S. Link the document receipts to their associated records."	5-1/Step 4.24

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Test Case 5-2 File E-Mail Messages		
7.5	Changed "One addressee, no attachments. (Christy to Tassotti. Subject: Holiday Pay. Christy sent e-mail in 5-1 with a 'CONFIDENTIAL' Initial Classification.)" to "One addressee, no attachments. (Christy to Tassotti. Subject: Holiday Pay. Christy files sent e-mail in 0031-01 with a 'CONFIDENTIAL' Initial Classification.)."	5-2/Step 4.1a
7.5	Changed "Multiple addressees, including "cc:", no attachments. Note automatic capture vs. manual entry of the minimum required record metadata items. Verify that editing of metadata items is provided for or prohibited as indicated in Table 5-2.1. Use the table below to record the results. (Christy to Bowers, and "cc:" Christy. Subject: 401K Information. Christy files sent e-mail in 5-10a with a 'SECRET' Initial Classification.)" to "Multiple addressees, including "cc:", no attachments. Note automatic capture vs. manual entry of the minimum required metadata items. Verify that editing of metadata items is provided for or prohibited as indicated in Table 5-2.1. Use the table below to record the results. (Christy to Bowers, and "cc:" Christy. Subject: 401K Information. Christy files sent e-mail in 0031-01 with a 'SECRET' Initial Classification.)."	5-2/Step 4.1b
7.5	Changed "Distribution list, no attachments. File the message, associating the previously filed distribution list record to the e-mail record. (Christy sends out to Engineering Distribution List. Subject: Engineering Annual Bonus. Christy files sent e-mail in 25-1z with a 'CONFIDENTIAL' Initial Classification.)" to "Distribution list, no attachments. File the message, associating the previously filed distribution list record to the e-mail record. (Christy sends out to Engineering Distribution List. Subject: Engineering Annual Bonus. Christy files sent e-mail in 0031-01 with 'CONFIDENTIAL' Initial Classification.)."	5-2/Step 4.1c
7.5	Changed "Multiple addressees, multiple attachments. File the e-mail with all attachments as a single record. (Schlotterer to Christy, Tassotti, Dale, and "cc:" Bowers. Subject: Budget Irregularities. File using classified 5-1 files: budget.doc, Budget Problems.msg, audit.xls, and Resolution.ppt. Schlotterer files sent e-mail into 5-1 as a complete message and files attachments separately with 'CONFIDENTIAL' Initial Classification.)" to "Multiple addressees, multiple attachments. File the e-mail with all attachments as a single record. (Schlotterer to Christy, Tassotti, Dale, and "cc:" Bowers. Subject: Budget Irregularities. Attachments include: budget doc., Budget Problems.msg, audit.xls, and Resolution.ppt.) Schlotterer files sent e-mail into 0031-01 as a complete message and files attachments separately with a 'CONFIDENTIAL' Initial Classification.)."	5-2/Step 4.1d

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7.5	Changed "Multiple addressees, including "cc:," no attachments. (Christy to Bowers and "cc:" Christy. Subject: 401K Information. Christy files received e-mail in 25-1z with a 'SECRET' Initial Classification to "Multiple addressees, including "cc:", no attachments. (Christy to Bowers and "cc:" Christy. Subject: 401K Information. Christy files received e-mail in 0031-01 with a 'SECRET' Initial Classification."	5-2/Step 4.2b
7.5	Changed "Distribution List, no attachments. (Christy to Engineering Distribution List. Subject: Engineering Annual Bonus. Schlotterer files received e-mail in 5-1 with a CONFIDENTIAL' Initial Classification. to "Distribution List, no attachments. (Christy to Engineering Distribution List. Subject: Engineering Annual Bonus. Schlotterer files received e-mail in 0031-01 with a 'CONFIDENTIAL' Initial Classification."	5-2/Step 4.2c
7.5	Changed "Multiple addressees, multiple attachments. (Schlotterer to Tassotti, Christy and "cc:" Bowers. Subject: Budget Irregularities. File using classified 5-1 files: budget.doc, Budget Problems.msg, audit.xls, and Resolution.ppt. Tassotti files received e-mail in 25-1z with a 'CONFIDENTIAL' Initial Classification as a complete message and files attachments separately.)" to "Multiple addressees, multiple attachments. (Schlotterer to Tassotti, Christy and "cc:" Bowers. Subject: Budget Irregularities. Attachments include: budget.doc, Budget Problems.msg, audit.xls, and Resolution.ppt. Tassotti files received e-mail in 0031-01 with a CONFIDENTIAL' Initial Classification as a complete message and files attachments separately.)."	5-2/Step 4.2.d
7.5	Added "Christy files a non-electronic record Subject: Budget Calculations in 0031-01 with a "SECRET" Initial Classification."	5-3/Step 4.1a
7.5	Added "Christy files receipt for 4.1a in 0303-01S."	5-3/Step 4.1b
7.5	Added "Dale files a non-electronic record Subject: Budget funds in 0031-01 with a "CONFIDENTIAL" Initial Classification."	5-3/Step 4.1c
Test Case 6-1 Search and Retrieve		
7.5	Added "Log in as Finnegan (finnegan, fishy63)."	6-1/Step 4.10
7.5	Added "Search for an UNCLASSIFIED record with a THORS HAMMER marking. Note Record ID: _____. This record will be used in Test Case 7-1, Step 4.13."	6-1/Step 4.11

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Test Case 7-1 Screen Records		
7.5	<p>Changed "For the purpose of triggering eligibility for event-and time/event-driven dispositions, indicate that one or more specific events have occurred on specific dates. Note the events and the affected folders: Event: Budget Approved (Use Christy) Category: 1-1b Date Occurred:_____." to "For the purposes of triggering eligibility for event-and time/event-driven dispositions, indicate that one or more specific events have occurred on specific dates. Note the events and the affected folders: Event: Wildlife Study Completed (Use Christy) Category: 0942-01 Folder 3 Date Occurred:_____."</p>	7-1/Step 4.3
7.5	<p>Changed "Change the period of time used to verify the Declassify On field to 20 years." to "Change the period of time used to verify the Declassify On field to 30 years."</p>	7-1/Step 4.7
7.5	<p>Changed "Begin filing a document. Set the Publication Date to a given date. Note the Declassify On Date. Enter a De-classify On date that is 11 years after that date. File the record." to "Begin filing a document. Set the Publication Date to a given date. Note the Declassify On Date. Enter a De-classify On date that is 26 years after that date. File the record."</p>	7-1/Step 4.9
7.5	<p>Changed "File new classified document in 5-1. Enter a Declassify On date that is 21 years after the publication date. Verify that the RMA alerts the user that the Declassify On date exceeds the 20-year period of time and/or prompts the user to enter an exemption category." to "File new classified document. Enter a Declassify On date that is 31 years after the publication date. Verify that the RMA alerts the user that the Declassify On date exceeds the 30-year period of time and/or prompts the user to enter an exemption category."</p>	7-1/Step 4.10
7.5	<p>Changed "Edit the Supplemental Markings field of a classified record in 5-1 by changing to the marking to FORMERLY RESTRICTED DATA. Verify that the Declassify On information is disabled when choosing this marking." to "Edit the Supplemental Markings field of a classified record in 0031-01 by changing to the marking to FORMERLY RESTRICTED DATA. Verify that the Declassify On information is disabled when choosing this marking."</p>	7-1/Step 4.11
7.5	<p>Changed "Edit the Supplemental Markings field of a classified record in Category 5-1. Access an unclassified record with no supplemental markings. Change markings to THORS HAMMER. Save the record." to "Edit the Supplemental Markings field of a classified record in Category 0031-01. Access an unclassified record with no supplemental markings. Change markings to THORS HAMMER. Save the record."</p>	7-1/Step 4.12

Chapter 4 Changes

Version	Change	Test Case/Step
7.5	Changed "Access an unclassified record marked THORS HAMMER. (From Finnegan's search testing.) Change supplemental markings to blank. Save the record." to "Access an unclassified record marked THORS HAMMER. (From Finnegan's search testing in Test Case 6-1, Step 4.11.) Change supplemental markings to blank. Save the record."	7-1/Step 4.13
7.5	Changed "Verify that the markings on both documents have been changed. The user should be able to see them." to "Verify that the markings on both documents in steps 4.12 and 4.13 have been changed. The user should be able to see them."	7-1/Step 4.15
Test Case 8-1 Folder Closing and Cut-Off Processing		
7.5	Deleted "Perform cutoff processing for any records due for cutoff."	8-1/Step 4.4
7.5	Added "Declassify all documents stored in 0310-03. Ensure the record category qualifies for cutoff."	8-1/Step 4.4
7.5	Added "Downgrade from SECRET to CONFIDENTIAL "phonelist.wps" stored in 0031-01. Ensure the related document receipt stored in 0303-01S becomes eligible for cutoff."	8-1/Step 4.5
7.5	Added "Declassify "401K Information" (sent e-mail) stored in 0031-01. Ensure the related document receipt stored in 0303-01S becomes eligible for cutoff."	8-1/Step 4.6
7.5	Added "Destroy 401K Information" (received e-mail) stored in 0031-01. Ensure the related document receipt stored in 0303-01S becomes eligible for cutoff."	8-1/Step 4.7
7.5	Added "Transfer Budget Calculations" stored in 0031-01. Ensure the related document receipt stored in 0303-01S becomes eligible for cutoff."	8-1/Step 4.8
Test Case 8-2 Disposition Processing		
7.5	Added "Perform disposition processing on 0942-01 Folder 3. Ensure the RMA requires the declassification review before transferring records to NARA in 5 years blocks."	8-2/Step 4.2